



Agency Principal Web Registration

Agency Principal Web Registration allows easy maintenance of agency locations, staff members and contact information using our company website. In addition, it helps us to easily communicate important information to you in a timely manner. The security of this information is very important to us and we require you to register for access to our website and systems. Please take note of the following:

- The web access being granted is intended to be used by one individual only.
- This account is for the Principal only and should not be shared with others in the agency
- The Principal account will have access to Agency Contact Management, Location Management and Principal Reports only for the Agency Codes which are listed on this form. This access is in addition to normal agent web access.

Please complete and return this form to support@donegalgroup.com. You will receive an email when your access has been granted.

Registration Information:

Agency Name: _____

Agency Address: _____

Principal Name: _____

Email: _____ Use this email address as my username

Preferred Username*: _____ Phone: _____ ext: _____

**The username must be a minimum of eight characters including letters, numbers and symbols. If the username you select is already taken or if this field is left blank we will default to your email address*

Agency Codes:

Please list the Agency Codes that this should apply to:

Code: _____ Code: _____ Code: _____ Code: _____ Code: _____

Code: _____ Code: _____ Code: _____ Code: _____ Code: _____

Code: _____ Code: _____ Code: _____ Code: _____ Code: _____

Terms & Conditions:

I hereby agree to maintain the security of the User ID specified above and its associated password, as required to guarantee that only authorized employees of this agency can access the Agency Services secure area of the www.donegalgroup.com website using this username and password. I also agree to immediately notify Donegal Insurance Group in the event that this security is compromised in any way.

Agency Principal/Owner Signature

Date